Visit Kronos® KnowledgePass™ today to learn about exciting new features that will make life easier for your Workforce TeleStaff™ schedulers and staffers.

**Managing Assignment Templates** guides staffers to a new area in the People menu that allows them to **quickly update permanent assignments** for employees in a matter of seconds by using a simple drag and drop.

**Multi-Day Schedule Overview** shows schedulers how to use the multi-day schedule to **view staffing information for a group of employees over a defined period of time**. Schedulers can see who is working, where, when, and to which positions they are assigned, if any. Using a variety of head-count totals and filter limits, staffers can create a view with information that is most meaningful to them. Combining **user-defined views** and the power to use formula IDs to add more detail, the multi-day schedule is an excellent, flexible tool for any staffer or scheduler to use.

---

**UPCOMING KNOWLEDGEPASS LEARNING LIVES**

- **Oct**
  - Working with Attendance Documents
  - Managing Time-off Requests

- **Nov**
  - Developing a Post Go Live Training Strategy
  - How to Use and Create Shift and Pattern Templates in Workforce Central

- **Dec**
  - Creating, Deploying and Using Schedule Groups in Workforce Central
  - Using and Configuring Wizards in Workforce Central

**New to KnowledgePass?**

[Register Now](#) for a FREE tour.